

# GENERAL INFORMATION, GUIDELINES AND TERMS & CONDITIONS

**Event Name:** India International Aquaculture Expo 2020 (IIAE 2020).

**Venue, Dates & Timings:**

**Venue:** HITEX Exhibition Centre, Hitech City, Izzat Nagar, Kondapur, Hyderabad, India.

**Dates:** 17, 18 and 19 June 2020

**Timings:** 10.00 hrs to 18.00 hrs

For any queries contact:

Tel: 040 – 2330 3989,

M: +91 96666 89554

**1. Bare / Raw Space Exhibitors:**

The Bare/Raw space exhibitors can move in and commence their stall erection / decoration work as per the timings given below:

**To Commence Stalls Erection**

**Works** from 9:00 pm on June 15, 2020 and complete finishing works by 7:00 pm on June 16, 2020.

**Raw Space Stall Site**

The minimum size for a Raw space stall site is 36 sq.mtrs. No restrictions are placed upon raw space stall designs provided they meet the following criteria:

- (a) Stall designers are particularly requested to avoid designs which block or box-in other exhibitors stalls, gangways, fire point, extinguishers or emergency exits.
- (b) No stall should be designed to go beyond 4 mtrs in height without specific consent of the organizers. Exhibits and display should not exceed this limit.
- (c) Mezzanine floor will not be allowed and will only be considered in exceptional circumstances, but a surcharge of 25% of the stall charge will apply for the total surface of upper floor area.
- (d) Exhibitors without a platform are required to ensure that free access is given for the running of necessary cable across their stalls.
- (e) The exhibitors must ensure that aisles are not blocked during erection of their stalls and that the Contractor removes his off cut and debris from the hall and the stall work is completed by 7:00 pm on 16 June 2020.
- (f) All the electrical work must be carried out by the official contractor.
- (g) Spray painting of stand panels with oil based paint and any inflammable materials inside the hall are strictly prohibited.
- (h) Welding is strictly prohibited.
- (i) No Plaster of Paris (PoP), brick work, melamine polishing or carpentry work will be allowed inside the halls.
- (j) The area of the booth must not exceed the allotted area (1 inch within the marked area).

**Built - Up Stall**

The minimum size for a built-up stall is 9 sq.mtrs. The built-up stall contractor will put-up the exhibitors name and stall number on the fascia board. It is not allowed to attach any additional texts, logos, etc on the fascia board.

The Shell/ Built-up space exhibitors can move in from 2:00 pm on June 15, 2020.

**2. Electrical Installation**

All on-site electrical installation must be carried out by the officially appointed electrical Contractor; all prefabricated electrical fittings will be subject to an inspection by the official contractor before connection to the mains supply. Payment for extra electrical load and consumption should be made to the organizers or the authorized person.

**3. Extra Furniture / Fittings**

Exhibitor's requirement of extra furniture / fitting and ancillary services must be ordered along with duly filled up furniture and Electrical Requisition Form before (atleast one month) 16 May 2020 with the electricity requirements.

**4. Failure to Exhibit**

Any organization which having signed a contract for exhibition space fails to exhibit whether or not for any reason of the exhibitor own choosing and has not been released from the contract by the organizers shall be liable to pay full amount stated in the contract, plus any additional cost incurred by the organizers, as a result of such failure to exhibit these terms cannot be varied under any circumstances.

**5. Exclusions of Liability**

The organizers are not liable in any form for any loss or damage to Exhibitors' property at the exhibition site or injury to their personnel and visitors.

**6. Exhibitors' Insurance**

All the participants are advised to arrange for comprehensive insurance for their exhibits at their own cost.

**7. Group Stand**

The Exhibitors must not transfer, dispose of part with or otherwise sublet the whole or any part of his site, whether for financial consideration or otherwise the exhibitors must, if he is an agent distributor or license-should-state at the-time-of-contract the names of the principal to represented, This does not prohibit an exhibitor's displaying the products of a principal for whom he becomes agent, distributor of license after the time of contract with the prior written permission from the organizers.

**8. Force Majeure**

Under the conditions of force majeure which also include strike, bandh, natural calamities and other events and decision beyond the control of the organizers, the organizers are entitled to alter the dates, duration or cancellation of the entire fair. In the event of cancellation of the fair, the participation charges will be refunded after deduction of the costs already incurred by the organizers.

At no cost cancellation is allowed. No refund will be done to the participant.

**9. Unforeseen Occurrences**

In the event of any occurrence not foreseen in these rules & regulations, the decision of the organizer shall be final.

**10. Promotion during the Exhibition**

Exhibitors are reminded not to place stickers, signs or posters anywhere in the hall other than within their own stand. Likewise exhibitors representative may not distribute brochures, invitations etc along the gangways or near the entrance. This is unfair to other exhibitors and an inconvenience to visitors.

**11. Equipment Interference**

No equipment can be operated which makes excessive noise or causes electrical interference or annoyance to other exhibitors. In this matter the decision of the organisers will be final.

**12. Damage to Stand Structure & Exhibition Premises**

No person under any circumstances shall out into or through any floor covering or wall nor alter any stand service structure except when authorized in writing by the organizers.

**13. Stand Clearing**

During the exhibition days the organizer will be responsible for the daily cleaning of the stand, carpets and gangways. During the build up / dismantling period, independent contractor appointed by exhibitors are responsible for the removal of the stand building / dismantling materials and rubbish.

**14. Cancellation**

If any exhibitor cancels his booking before February 15, 2020, 25% of the total stall charges will be forfeited. In case the cancellation is made after February 15, 2020 exhibitors will have to pay 100% of the total stall charges.

**15. Governing Law and Jurisdiction**

Disputes if any, shall be governed and construed in accordance with Indian laws and shall be subject to the jurisdiction of Hyderabad courts.

## 16. Advertising in Fair Venue

**a)** Printed matter and advertising material may be displayed / distributed only in their own stall and not in the hall gangways or outside the exhibitions hall.

**b)** Moving, acoustic advertising and music are prohibited. The organizers shall be entitled to intervene and discontinue or remove the equipment in case of disturbance.

## 17. Photographs and Films

Organizers have exclusive right to take photographs and films of the exhibition stands. Prior permission of the Organizers will be essential for taking photographs and films by exhibitors for areas other than their own stands

## 18. General

**(a)** Participants shall use the space only for exhibition purpose and not for cooking, staying or washing.

**(b)** The decision of the Chief Executive, IIAE will be final and binding in regard to enforcement of these rules & regulations as laid down by the organizers.

**(c)** The organisers reserve the right to alter the floor plan, allot / reject the stall, alter the application, Stall charges, Terms & Conditions.

**(d)** Product Demonstration if any should be held with sufficient safety measures. Demonstration should be so arranged that metal burrs, Concrete, Wood and other scrap emanating out of demonstration should not fly and pose hazard to anyone. Exhibitors should conduct demonstration inside transparent enclosure and ensure that the waste be collected within the allocated stall space only. The exhibitors will be solely responsible for collection and cleaning of waste collected from the demonstration.

**(e)** All display items should be positioned within the allocated stall space only. Any violation from this will not be entertained and the organizers reserve the right to close such stall.

## 19. Handling Facilities

The services of cranes and forklifts through authorized contractors will be available at extra cost if required.

The participant must mention in the application form the details of weight of the exhibits to be handled. This cost has to be settled directly with the contractor.

## 20. Basic Facilities:

For indoor Display Built up Space: Indoor display build up Space booths will be provided with octonorm system construction, Fascia name board with stall carping. For every 9sq.mtr stall, the following are the complimentary booth amenities: One information counter/table, two chairs, three spot lights, one 15A power point (500 was Max) and one dustbin.

Any additional requirements of furniture, electrical, carpentering etc. may be ordered as per furniture and electrical requisition form for indoor display bare space stall (36 sq. mtrs). This exhibit space is considered as free desine space without any carpentering, furniture, power or electrical fmg provided by the organizers.

## STALL CHARGES, ADDITIONAL SERVICES & CHARGES

1. Stall Charges:	Rate per Sq. Mtrs in INR
▮ Stand Space (min. 9 sq. mtrs).	7,500
▮ Raw Space (min.36 sq. mtrs).	7,500
▮ Outside space (Additional GST TAX @18%)	4,500
<b>2. Compressed Air - 100 PSI</b> Compressed air connection will be provided at an extra	15.000/- per connection
<b>3. Water</b> Charges per connection will be	10.000/- per connection

## 21. Additional Service Charges

### a. Electrical Power

Power required by the exhibitor will be made available at the extra cost.

### 22. Security

The organizers will provided round the clock service for the general surveillance of the exhibition.

**(a)** All persons in the exhibition hall must wear identification badges all the time.

**(b)** Exhibitor Badges. You will be asked to provide, in advance of the event, the names of all company personnel who will stay in your stalls. On arrival at the exhibition, please report to the registration desk where you will be given your badges and your copy of the show guide.

**(c)** For security and safety reasons. Exhibit movement in or out of halls during show hours is not permitted.

**(d)** Our security agency will guard the exhibition site in general, but their duties will not include specific attention to individual stands.

## 23. Application for Participation

The exhibitor must make application on enclosed Stall Booking Form which involves acceptance of Exhibition Rules and Regulations.

**24. Exit Permit:** No material / exhibit shall be allowed to be taken out of the hall without valid permit obtained from the Organizers.

## 25. UPDATE Conference & PF International Awards:

**Venue:** HITEX Exhibition Centre, Hitech City, Izzat Nagar, Kondapur, Hyderabad, India.

• **Dates:** 17 June 2020

• **Timings:** 09.30 hrs to 19.00 hrs

• **Registration Fee:**

INR 5,000 + GST 18%

## 26. Payment Details

Account Name	NRS Enterprises
Bank Name	AXIS Bank Ltd
Branch Name	Mehdapatnam, Hyderabad, Telangana India
Current Account No	913020034211004
NEFT/IFSC code	UTIB0000426
PAN No	ABMPM6671L
Swift Code	AXISINBB030
GST No	36ABMPM6671L1ZY

## 27. Acceptance of Rules

The very fact that an exhibitor's participation in the exhibition as an exhibitor, it will be presumed without any dispute that he/she, his/her company/ organization has read the rules and regulations formulated by the organizers, and as printed above and irrevocably confirms to abide by them. This is applicable to each and every participant irrespective of the amount of percentage of payment made to the organizers and includes participants, exhibitors / co-exhibitors as well as companies / organization of the complementary stalls, irrespective of the fact if they have signed or not signed the registration form or any other document.

Company Name: _____
Address : _____
Contact Person: _____
Contact No: _____
Preferred Stall No. : _____
Signature with stamp: _____